



**FY 2010**

## **INDIVIDUAL ARTIST AWARDS GUIDELINES**

- Dance: Solo Performance
- Fiction
- Media
- Music: Solo Performance
- Theater: Solo Performance
- Visual Arts: Digital/Electronic Arts
- Visual Arts: Painting
- Visual Arts: Works on Paper

**DEADLINE: JULY 30, 2009**

*See Inside for Details about the CueRate Application and Workshops Dates*





Individuals who do not use conventional print may contact the Mid Atlantic Arts Foundation to obtain this publication in an alternate format. Contact Imani Drayton-Hill by telephone at 410-539-6656 ext. 101 or by email at [imani@midatlanticarts.org](mailto:imani@midatlanticarts.org).



For individuals who are deaf or hard-of-hearing, call Maryland Relay at 1-800-735-2258 or dial 711

This publication is available in PDF format and as a WORD file at [www.msac.org](http://www.msac.org) and [www.midatlanticarts.org](http://www.midatlanticarts.org).

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## MARYLAND STATE ARTS COUNCIL

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175 W. Ostend Street, Suite E

Baltimore, MD 21230

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Office Hours: Monday – Friday, 8:00 AM – 5:00 PM

### **An agency of the Maryland Department of Business and Economic Development Division of Tourism, Film and the Arts**

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Anthony G. Brown, *Lt. Governor*

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## INDIVIDUAL ARTIST AWARDS WORKSHOPS

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The Maryland State Arts Council (MSAC) and Mid Atlantic Arts Foundation (MAAF) will offer CueRate/Digital Image workshops for prospective Individual Artist Award (IAA) applicants.

The Cue Rate/Digital Image Workshops will:

- Introduce and provide training for individual artists interested in utilizing CueRate
- Provide training for visual artists interested in submitting digital images with their IAA application, in lieu of slides

### **Cue Rate/Digital Image Workshops:**

#### **WEDNESDAY, JULY 8, 2009 | 5:30 PM – 7:30 PM**

World Arts Focus/Joe's Movement Emporium - Studio 2  
3309 Bunker Hill Road  
Mount Rainier, MD 20712  
Phone: 301-699-1819  
Website: [joesmovement.org](http://joesmovement.org)

#### **WEDNESDAY, JULY 15, 2009 | 5:30 - 7:30pm**

Chesapeake Arts Center - Black Box  
194 Hammonds Lane  
Brooklyn Park, MD 21225  
Phone: 410-636-6597  
Website: [chesapeakearts.org](http://chesapeakearts.org)

Please RSVP to Imani Drayton-Hill by telephone at 410-539-6656 ext. 101 or by email at [imani@midatlanticarts.org](mailto:imani@midatlanticarts.org).

When you RSVP, please include your name, contact information, and the date and location of the workshop that you wish to attend. Please contact MAAF two weeks ahead if you have special needs.



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## ANNOUNCEMENTS

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- **All IAA applicants are required to use CueRate.** CueRate is an electronic grant application that allows you to submit your application via the Internet. If you need assistance using CueRate, please consider attending one of the scheduled workshops (see page 3), or contact Imani Drayton-Hill by telephone at 410-539-6656 ext. 101 or e-mail at [imani@midatlanticarts.org](mailto:imani@midatlanticarts.org).
- No exceptions will be made to the posted deadlines.
- MAAF is unable to verify receipt of applications by telephone. CueRate provides an electronic notification of application submission.
- Faxed or emailed copies of applications and/or documents will not be accepted.
- Applicants should keep a copy of the application form and all materials sent with the application for their records. Do not send original videotapes, CDs, DVDs, or manuscripts. Do not send original artwork.
- Applicants that choose to have their work samples mailed back to them once jury deliberations are complete must enclose a self-addressed envelope (include packing materials), with appropriate postage affixed.

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## CUERATE

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Artists must submit an application through the Mid Atlantic Arts Foundation's CueRate system. Applicants can access CueRate via the Internet at <http://maaf.egrant.org>.

Completed CueRate applications must be successfully submitted no later than 4:30 PM on July 30, 2009. Technical support is available during regular MAAF office hours, 9:00 AM through 5:00 PM, Monday through Friday. Technical support will be available only until 4:30 PM on July 30, 2009.

Applicants must also submit a paper copy of:

- The Individual Artist Awards Application Form (Consent Form) with an **original signature in blue ink**.
- The appropriate work samples as detailed in these guidelines and the CueRate application.

**All consent forms and work samples must be mailed to MAAF postmarked no later than July 30, 2009.**

Please include the category to which you are applying in the first line of the address. For example:

2010 MSAC IAA – Category  
MID ATLANTIC ARTS FOUNDATION  
201 NORTH CHARLES STREET, SUITE 401  
BALTIMORE, MARYLAND 21201  
Attn: Imani Drayton-Hill

**PLEASE NOTE:**

**Applications that are submitted without the mandatory consent form and work samples will be considered incomplete.**  
**Incomplete applications will not be eligible for review.**

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## INDIVIDUAL ARTIST AWARDS

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**Purpose:** Maryland State Arts Council Individual Artist Awards are grants awarded to Maryland artists to encourage and sustain their pursuit of artistic excellence. Grant recipients are selected through an anonymous, competitive process. IAA awards are highly competitive. A limited number of awards of \$1,000, \$3,000, and \$6,000 will be offered this year in:

- Dance: Solo Performance
- Fiction
- Media
- Music: Solo Performance
- Theater: Solo Performance
- Visual Arts: Digital/Electronic Arts
- Visual Arts: Painting
- Visual Arts: Works on Paper

MSAC Individual Artist Awards are aimed at benefiting all Maryland residents regardless of political or religious opinion or affiliation, marital status, race, color, creed, age, national origin, sex or sexual orientation, physical or mental disability, or geographic location within the state.

**Who May Apply:** Individuals who are Maryland residents, 18 years of age or older may apply. Applicants must have established residence and be living in Maryland at least six months prior to the application deadline, and must be residents living in Maryland at the time the award is granted by MSAC. Proof of residency may be required.

**Who May Not Apply:**

- Individuals enrolled in high school or any undergraduate classes or programs during FY 2010 (July 1, 2009 - June 30, 2010).
- Individuals pursuing graduate instruction in any MSAC IAA artistic category during FY 2010 (July 1, 2009 – June 30, 2010).
- Collaborating artists may not apply for their collaborative work.
- Artists who received a \$6,000 MSAC Individual Artist Award for FY 2008 or FY 2009.

**Additional Restrictions:**

- Work submitted for all required work samples must have been completed after July 30, 2006.
- Previous MSAC Individual Artist Awards recipients **may not resubmit winning work, including any portion or variation of winning work.**

**Competition Categories:** Competition categories are rotated on a biennial basis.

The FY 2010 competition categories are listed below. If your category is not listed please contact Imani Drayton-Hill at MID ATLANTIC ARTS FOUNDATION regarding eligibility. Imani may be contacted by email at [imani@midatlanticarts.org](mailto:imani@midatlanticarts.org) or by telephone at 410-539-6656 x101. Each applicant may enter in only one category.

FY 2010 Artistic Categories – **THESE ARE THE ONLY CATEGORIES FOR THE JULY 30, 2009 DEADLINE. SEE BELOW FOR THE OTHER CATEGORIES THAT WILL BE OFFERED NEXT YEAR.**

- Dance: Solo Performance
- Fiction
- Media
- Music: Solo Performance
- Theater: Solo Performance
- Visual Arts: Digital/Electronic Arts
- Visual Arts: Painting
- Visual Arts: Works on Paper

FY 2011 Artistic Categories – **DO NOT APPLY IN THESE CATEGORIES THIS YEAR. APPLICATIONS WILL BE DENIED AND MATERIALS RETURNED.**

- Choreography
- Music Composition
- Playwriting
- Poetry
- Visual Arts: Crafts
- Visual Arts: Photography
- Visual Arts: Sculpture and Non-Digital/Non-Electronic Installation

**Judging Process:** All work will be judged anonymously by out-of-state jurors whose decisions are based solely on artistic merit, as demonstrated in submitted work samples. Jury meetings will take place at the Mid Atlantic Arts Foundation Baltimore offices throughout the fall of 2009 and are open to the public. If you wish to observe a jury meeting, please contact Imani Drayton-Hill at MID ATLANTIC ARTS FOUNDATION for specific meeting dates and times. Imani may be contacted by email at [imani@midatlanticarts.org](mailto:imani@midatlanticarts.org) or by telephone at 410-539-6656 x101.

**Application Materials:** While great care will be taken by the handlers of the submitted samples, neither MAAF nor MSAC is responsible for loss of or damage to application materials. If you choose to have your materials mailed back to you once jury deliberations are complete, please enclose a self-addressed envelope (include packing materials), with appropriate postage affixed. **Do not send original videotapes, CDs, DVDs or manuscripts. Original artwork will be not accepted.**

**Award Notification:** Applicants will be notified of award decisions by mail in late January, 2010. MSAC notifies all applicants, whether they receive an award or not. Award notification will only be made by mail; no award notifications will be made by telephone or email.

**Specifications of Work Samples to Submit with IAA Applications:** Please review the following work sample specifications carefully when preparing your application. Applicants with specific questions may contact Imani Drayton-Hill at MID ATLANTIC ARTS FOUNDATION. Imani may be contacted by email at [imani@midatlanticarts.org](mailto:imani@midatlanticarts.org) or by telephone at 410-539-6656 x101.

**ALL WORK SAMPLE MATERIALS MUST BE LABELED WITH YOUR CUERATE APPLICATION ID NUMBER.**

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## **DANCE: SOLO PERFORMANCE**

Ballet, Culturally Specific, Jazz, Modern, Tap, Traditional and Other Forms  
Unaccompanied or with appropriate accompaniment

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Four identical DVDs of work performed after July 30, 2006 must be submitted. DVDs may not exceed 30 minutes in total running time (TRT), and only work performed by the applicant artist may appear on the DVD. Please specify a starting point on the DVD for review. Each DVD must be labeled with the title of the work(s) being performed and the year(s) they were recorded. The title of each work, date of completion, and running time of each work must also be provided on the Work Sample form in CueRate.

**Applicant's name should not appear on the DVDs or within the recorded work. If the applicant is identified within the recorded work, the application will be disqualified. Label all copies of your work sample with your CueRate Application ID Number.**

**NOTE:**

- Materials should not contain any descriptive or explanatory comments.
- Check each DVD to ensure that it has been duplicated properly.
- DVD cases are recommended.
- Do NOT send originals.

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## FICTION

Novel, Novella, Short Story

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Four identical copies of a manuscript created after July 30, 2006 must be submitted. The manuscript may not contain more than 20 double-spaced 8 ½" x 11" pages in an easy-to-read 12 point font. Each copy of the manuscript should be stapled or fastened with a binder clip or bulldog clip. **Covers should not be used.** The title, year completed, page-length, and type of work must appear on the first page of your work sample as well as on the Work Sample page of CueRate.

**Applicant's name should not appear anywhere on or within the manuscript. If the applicant's name appears anywhere on or within the manuscript, the application will be disqualified. Label all copies of your work sample with your CueRate Application ID Number.**

**NOTE:**

- Materials should not contain any descriptive or explanatory comments.
- Do NOT send originals.

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## MEDIA

Film, Video, Audio

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Individuals submitting work in the media category must be solely responsible for the creative decisions regarding conceiving, directing, and editing the work submitted. If the individual artist is not solely responsible it is considered a collaboration and, therefore, ineligible. All work submitted must have been created after July 30, 2006.

Film and video entrants must submit four ½" VHS videotapes or DVDs. Audio entrants must submit four CDs. **Remove all on-screen credits from work samples to preserve anonymity.** Please cue videotapes to where you would like the panel to begin viewing. Work samples submitted on CD must be formatted to allow fast forwarding from one track to the next.

Only work produced by the applicant may appear on the work samples. Each videotape, DVD, or CD must be labeled with the title of each work being performed, the running time of each work, and the year each work was produced. The title and running time of each work sample must be listed on the Work Sample form.

**Applicant's name should not appear on videotapes, DVDs, or CDs, or within any of the recordings. If the applicant is identified within the recorded work, the application will be disqualified. Label all copies of your work with your CueRate Application ID Number.**

**NOTE:**

- Materials should not contain any descriptive or explanatory comments.
- Do NOT send originals.

**Technical Statement:** Applicants must include a one-page technical statement. The statement may be read to the panel to set the context for the review. **Applications without a technical statement will be disqualified.**

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## **MUSIC: SOLO PERFORMANCE**

Classical, Non Classical, World Music

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Music: Solo Performance applicants may only apply in one of the following categories:

- **Classical** category may include: Chamber, Symphony, Quartet or other traditional Classical Music arrangements
- **Non Classical** category may include: Jazz, Folk, Bluegrass, Musical Theatre, Pop, Blues, Gospel, Experimental and New Music
- **World Music** category may include: Traditional World Music and New World Music

Four identical CDs that contain a minimum of two solo performance work samples performed/recorded after July 30, 2006 must be submitted. Audio submissions may not exceed 30 minutes in total running time (TRT). Each CD must be labeled with the track number, title of the work being performed, composer, instrument, date recorded, and running time. This information must also be listed on the Work Sample form in CueRate. CDs must be formatted to allow fast forwarding from one track to the next.

**Applicant's name should neither appear on the CDs nor should applicant be identified by name within the recording. If the applicant is identified within the recorded work, the application will be disqualified. Label all copies of your work sample with your CueRate Application ID Number.**

**NOTE:**

- Materials should not contain any descriptive or explanatory comments.
- Check each CD to ensure that it has been duplicated properly.
- CD cases are recommended.
- Do NOT send originals.

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## **THEATER: SOLO PERFORMANCE**

Acting, Dramatic Reading, Mime, Puppetry, Recitation, Storytelling and Other Forms

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Four identical DVDs of your solo performances(s) performed after July 30, 2006 must be submitted. DVDs may not exceed 30 minutes in total running time (TRT), and only work performed by the applicant artist may appear on the DVD. Each DVD must be labeled with the title of the work(s) being performed and the year(s) they were recorded. The title of each work, date of completion, and running time of each work must also be provided on the Work Sample form in CueRate.

**Applicant's name should not appear on the DVDs or within the recorded work. If the applicant is identified within the recorded work, the application will be disqualified. Label all copies of your work sample with your CueRate Application ID Number.**

**NOTE:**

- Materials should not contain any descriptive or explanatory comments.
- Check each DVD to ensure it has been duplicated properly.
- DVD cases are recommended.
- Do NOT send originals.

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## VISUAL ARTS: DIGITAL/ELECTRONIC ARTS

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This category accepts work in which technology is an essential element of the work's creation, presentation, or understanding. Examples of appropriate work include: 2D works created or displayed on computers or other electronic media; works based on 3D computer models; sculptural works; interactive installations including immersive virtual environments; internet projects; other image, text, audio, or video works rooted in technology.

**Exclusions for this category include:** works in which the computer mimics but does not expand on a traditional method or production (i.e. non-linear video editing). Static installations must be entered into the discipline most dominant, e.g. a drawing installation should be entered in the Works on Paper category. No performances are eligible in this category. Works that are comprised solely of digital and software manipulation of drawings, paintings, and print images or scanned objects are not eligible in this category. Such works may be submitted in the Works on Paper category if the images have been printed onto a paper base. Computer manipulation of photographs is not eligible; submit these in the Photography category next year. Also excluded are works in which the computer is only a vehicle for reproduction (i.e. scanned paintings, etc.).

Four (4) identical copies of all materials must be submitted. All work submitted must have been created after July 30, 2006. Samples of two (2) different completed works are required. **Applicant's name should not appear on any of the submitted materials. Label all copies of your work samples with your CueRate Application ID Number.**

Please choose no more than two (2) of the following formats for submitting work samples. (No other formats will be accepted. No URL's, Zip or floppy discs, or slides. No paper output).

1. CD-ROMs or DVDs. Please copy each work sample onto a separate disc. Each CD/DVD must be identified with: title of work, length of work (if applicable), and date of completion of each work (month/year). In cases of CD/DVD, provide both a Macintosh and Windows version.
2. VHS VIDEO. Each VHS must be identified with: name of applicant, title of work, length of work (if applicable), and date of completion of work (month/year). Punch out tabs on cassettes to prevent overdubbing.
3. DIGITAL IMAGES. Up to eight digital images may be submitted. See page 18 for details on digital image submission. These images may represent up to eight completed individual works, or a selection of works and details of those works.

NOTE: In addition, if appropriate, AUDIO CDs may be submitted to document the audio portion of the work. Audio samples without accompanying visual samples will not be accepted in this category. Audio work should apply in the MEDIA category.

**To maintain the integrity of the anonymous review process, your name and/or any credits must not be seen on-screen or heard anywhere on the audio track of the work samples. Samples with on-air credits will be disqualified.**

**Technical Statement:** Applicants must include a one-page technical statement. The statement should describe the relationship of support materials to the work (i.e. is it the work itself or a documentation of the work?), the role of the computer in the work's genesis, and the circumstances in which the viewer/audience should experience the work. Also, please include instructions on how to navigate your work sample if it is interactive. The statement may be read to the panel to set the context for the review. **Applications without a technical statement will be disqualified.**

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## **VISUAL ARTS: PAINTING**

Acrylic, Gouache, Oil, Watercolor, etc.

## **VISUAL ARTS: WORKS ON PAPER**

Artist Bookmaking, Drawing, Printmaking, etc.

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**Visual Arts applicants must submit work samples as digital images.** Applicants must submit **eight** digital images depicting work completed after July 30, 2006 (no works in progress). These eight images may include detail shots. **No signatures or legible names may appear in the digital images or the application will be disqualified.**

Images must be uploaded to the online application in the Work Sample Sheet tab within CueRate. The title, date of completion, dimensions, and materials of each work must be provided through the online CueRate Application.

For more information about how to upload digital images using CueRate, please consult the online CueRate application. If you need further assistance, please attend one of the MSAC IAA Cue Rate/Digital Image workshops listed on page 3 of these guidelines or contact Imani Drayton-Hill at MID ATLANTIC ARTS FOUNDATION by email at [imani@midatlanticarts.org](mailto:imani@midatlanticarts.org) or by telephone at 410-539-6656 ext. 101.