

# NEW ARTWORKS PLANNING GRANT BUDGET TEMPLATE

Instructions: Please use this template to list the expenses and income associated with your Public Art Across Maryland New Artworks grant application. The headings provided are intended to be an outline of possible expenses that may be associated with a Project Grant, PLEASE insert additional rows if needed. **The Grant Request should be the same amount listed in your SmartSimple application.**

## EXPENSES

ITEM DESCRIPTION	TOTAL COST PER ITEM
<b>Artists Fees:</b> (Design Fees, Semi-finalist Artist Honorariums ex. 3@\$800 ea...)	
<b>Community Engagement Fees</b> (ex. Community Room for Public Workshop, Virtual Meeting Software, Supplies for Activities... )	
<b>Administrative Fees:</b> (ex. Organization Administration, Public Art Consultant, Architectural/Landscape Architectural/Engineering Services, Digital Graphics, Artist Selection Panelist Honorariums...)	
<b>Misc.</b> (ex. Call-to-Artist Online Application Software, Ad Fees for Promoting the Call for Artists, Printing, Postage,...)	
<b>EXPENSE TOTAL</b>	

## INCOME

**Please list cash and/or in-kind donated income**  
Public Art Across Maryland DOES NOT require any match in order to apply for or be awarded a grant

<b>In-Kind/Donations</b> (ex. services listed above that will be donated by project partners or local stakeholders)	
<b>Funding Income</b> (ex. other sources of project funding or grants that you have applied for and/or received to support the planning process)	
<b>INCOME TOTAL</b>	
<b>Public Art Across Maryland Grant Request</b> (should be the same amount listed in your SmartSimple application)	
<b>PUBLIC ART PLANNING BUDGET TOTAL</b> (Income Total should equal Expense Total)	