



Maryland State Arts Council Program Policy Evaluation Committee

MEETING MINUTES

May 14, 2024

Google Meet

It shall be the duty of the Program Policy Evaluation Committee to review and assess, as necessary, ongoing programs maintained by the Council; to study new program initiatives for Council consideration; to direct the Council's ongoing planning process with respect to policies, programs, and Council operations; to make recommendations for Council action on these matters when appropriate; and to undertake such other duties as the Council may from time to time direct. The committee shall consist of no fewer than three members

Council members present: Joel Snyder, Chris Sloan, Marva Jo Camp, David Fakunle, Paige Hernandez, Carole Alexander, Shelley Morhaim

Staff: Steven Skerritt-Davis, Chad Buterbaugh, Laura Weiss, Liesel Fenner, Ryan Patterson, Derrick Quevedo, Cathy Teixeira, Kirk Amaral Snow, Tammy Oppel, Nora Howell, Elizabeth Morales, Alysha Suryah, Keyonna Penick.

Called to order at approximately 1:04 p.m. followed by guiding documents.

Shelley made a motion to approve the February 27, 2024 meeting minutes Carole seconded. All in favor. Minutes approved.

Grants For Organizations Policy Proposals

- Increase the requirement of External Audited Financial Statements for applying organizations/programs from \$600K in total allowable income to \$750K in total allowable income
- Remove the requirement of an Interim Report
 - If concerns are raised from an organization's Final Report and/or the application, the organization would be required to submit an Mid Year Report
- With the elimination of a Mid Year Report, in most cases, 100% of funds would be disbursed following the signing of the Grant Agreement Form and approval of the previous year's final report (if applicable)
 - If concerns are raised from a Final Report and/or the application, the organization/program would be required to submit an Mid-Year Report with a modified payment schedule

Paige made a motion to approve; Shelley seconded. All in favor; motion



approved.

County Arts Development Policy Proposals

- Increase the requirement of External Audited Financial Statements for applying County Arts Agencies from \$600K in total allowable income to \$750K in total allowable income
- Remove the requirement of an Mid-Year Report
 - The Mid Year Report would be replaced with a required mid-year meeting with the CAD Program Director and county arts agency leadership
- With the elimination of a Mid Year Report, in most cases, 100% of funds would be disbursed following the signing of the Grant Agreement Form
- If concerns are raised from a Final Report and/or the application, the County Arts Agency would be required to submit an Mid-Year Report with a modified payment schedule

Shelley made a motion to approve; Carole seconded. All in favor; motion approved.

Arts Capital Proposals

Chris made a motion to approve; Paige seconded. All in favor; motion approved.

- Replace three application types with one
- Offer one grant amount range: \$50,000- \$500,000; no match required
- Amend eligibility to remove fiscal sponsors as eligible applicants
- Amend eligibility to focus on demonstrated arts and culture programming as a core focus instead of requiring it as part of the organization's mission
- Update ineligible organization descriptions for clarity and communication

Special Request Proposals

- Funding supports capacity building projects only
- Organizations with budgets of \$500,000 or less are eligible
- Grants are \$10,000 each
- Discussion:

Joel asked for the number of requests for capacity. Chad guessed 35-45%. Joel was concerned the proposal could be costly. Chad stated the cost could be pricey but not necessarily. Chris wanted to know the comparison between traditional arts organizations



versus non-traditional who've applied for special requests. Chad estimates new arts organizations make up 15-20% of applications. Most are familiar with both MSAC and our normal operating grants.

Chris made a motion to approve; Carole seconded. All in favor; motion approved.

Arts in Entertainment Proposals

- Separate one application question into three and adjust rubric accordingly.
- Allow grant payments to artists as an individual, sole proprietor, or to a single-member LLC.
- Discussion:
Joel and Chris voiced that it's great that this is happening, and it's a good step forward.

Paige made a motion to approve; Carole seconded. All in favor; motion approved.

Public Arts Across Maryland Proposals

- An applicant can submit one PAAM grant application per fiscal year.
- Grantees receiving Project Grants (New Artworks and Conservation) in a fiscal year are not eligible to apply for any Project Grant in the subsequent fiscal year.
- Discussion:
Chris voiced it's a step in the right direction towards more equity.

Shelly made a motion to approve; Joel seconded. All in favor; motion approved.

New Business

No new business.

Paige motioned to adjourn the meeting; Joel seconded. The meeting adjourned at approximately 2:30 p.m.