



MSAC

Program Policy Evaluation Committee

MEETING MINUTES
December 28, 2021
Google Meet

It shall be the duty of the Program Policy Evaluation Committee to review and assess, as necessary, on-going programs maintained by the Council; to study new program initiatives for Council consideration; to direct the Council's on-going planning process with respect to policies, programs, and Council operations; to make recommendations for Council action on these matters when appropriate; and to undertake such other duties as the Council may from time to time direct. The committee shall consist of no fewer than three members

In attendance: Zoe Charlton, Jackie Copeland, Carole Alexander, Chris Sloan, Julie Madden, Shelley Morhaim, Jack Rasmussen, Emily Sollenberger, Steven Skerritt-Davis, Keyonna Penick

Shelley Morhaim called the meeting to order at 1:02pm.

Julie Madden made a motion to approve the October 26, 2021 minutes. Shelley seconded the motion.

Special Grant Policy Request Proposals

- The purpose of the Special Request Grant is to support the needs of arts organizations and programs that may fall outside of the eligibility of MSAC's established grant programs, including general operations.
- The purpose of the Special Request Grant is to support the needs of arts organizations and programs that may fall outside of the eligibility of MSAC's established grant programs. The request for funding is eligible if the proposal is: (1) a one-time or pilot artistic activity; (2) seed funding to support a new initiative or program, as well as plan for its sustainability; and (3) continued activity that does not generate income but creates significant impact to Maryland's arts communities in alignment with the Special Request grant rubric.
- Justification: Improved clarity of language and project eligibility.
- Proposed application question, none currently in place: Is this activity a one-time/pilot project or continuing from a previous year?
- Justification: Application update to align with proposed guidelines updates
- If yes, to the previous question: Why is continuing this activity a priority for the organization?
- No current rubric criterion; proposed: Why is continuing this activity a priority for the organization?; Priorities are clearly, thoroughly described with multiple references to specific elements of mission and vision; Priorities are clearly described with references to specific elements of mission and vision; Priorities are described with



some reference to mission and vision; Priorities are unclearly or incompletely described with little or no reference to mission and vision

- Justification: Rubric update to align with proposed guidelines and application updates

Julie made a motion to propose recommended changes to the full council. Carole seconded the motion.

Meeting adjourned at 1:26pm.