

MOLLYE MILLER SHEHADEH, M.F.A.

EDUCATION The New School University, New York City, **M.F.A: Creative Writing, Poetry**
The American University, Washington, D.C., **B.A.: Literature**

PROFILE / SUMMARY

- Professional family and portrait photographer, 2019-present
- Business owner, Mollye Miller Photography LLC
- Enthusiastic people-person who thrives working with others, collaboratively and independently
- Proficient in Adobe Lightroom, Microsoft Office Suit, Slack, Skype, basic HTML, PC/Mac environment

WORK EXPERIENCE

Mollye Miller Photography LLC

PHOTOGRAPHER

January 2019—Present

Launched own business in January 2019

Expanded successful business with family, portrait, newborn, & wedding photography

Johns Hopkins Bloomberg School of Public Health

DONOR RELATIONS COORDINATOR, Office of External Affairs

January 2015—December 2018

Write original acknowledgment letters to Dean of the School and University President

Provide administrative support to the Director of Development, Associate Dean, and gift officers

Draft and finalize biannual Corporations and Foundations letter from Dean to all major grant providers

+ *Significant Accomplishment* Within my first year, my colleague and I increased stewardship results by 35%

Johns Hopkins University School of Medicine

ADMINISTRATIVE COORDINATOR, Research Integrity

January 2012—January 2015

Demand Media

WEB CONTENT WRITER

November 2009—May 2011

Write, edit and publish travel articles for USA Today Travel Tips, Livestrong.com and Trails.com, eHow.com, Answerbag.com, and others. Ensure content style stayed consistent across website platforms. (authored as Noelle Carver)

Prague Writers Festival

PUBLICITY INTERN May 2007/June 2008 Point of contact for all international guests. Coordinated book signings & press conferences for authors. Promoted intercultural exchange at foreign embassies & author events.